

PLAST Ukrainian Scouting
Organisation in Great Britain
Rangemore, Trawscoed Rd,
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Пласт – Українська Скаутська
Організація у Великобританії

Code of Conduct for adult volunteers



DOCUMENT CONTROL SHEET

This policy is monitored by the National Plast Executive (KPS) of Plast Ukrainian Scouting Organisation of Great Britain on a regular basis for compliance and will be reviewed at least annually and distributed to all members via email and during annual online Safety Update meeting

Title	Diversity and Inclusion Policy
Prepared By	KPS Safeguarding Team
Approved and monitored By	KPS
Date Effective From	2/06/2025
Version Number	V1.0
Review Frequency	Every Year
Date of Next Review	2/06/2026
Contact	Kateryna Arlachova, KPS Safeguarding Lead

REVISION HISTORY

Date of review	Amendments	Reviewed By	Approved By
25/02/2025	V1.0	K. Arlachova	KPS



The welfare of children and young people as well as adults is our priority. Every adult in Plast GB should read and keep a copy of the Safeguarding Code of Conduct for Adults and follow it at all times during Scouting activities.

Safeguarding Code of Conduct requires everyone to report any concern directly to the KPS Safeguarding Lead.

This makes sure that KPS is aware of concerns as soon as possible and can put measures in place to minimise risks to children, young people and adults at risk.

Our safeguarding lead is on hand to provide volunteers with advice, support and guidance from the moment a concern is reported. If a volunteer informs another member about the concern, then both individuals must then report directly to the KPS Safeguarding Lead.

Do remember that you are a role model at all times, inside and outside of Plast . You must set a good example for others to follow.

Do treat everyone with dignity and respect in line with the Plast Values.

Do treat all young people and adult equally – do not show favouritism

Do follow the adult-to-young-people ratios at all times.

Do remember that you have been placed in a position of trust – do not abuse this trust.

Do report all safeguarding concerns directly to the Safeguarding Team as soon as possible, and always within 24 hours.

Do contact the Safeguarding Lead if you receive details of any statutory agency (for example, the police, the Local Authority Designated Officer (LADO) or children's services) involvement regarding a member.

Do remember that someone may misinterpret your actions.



Do respect children's and young people's right to personal privacy.

Do encourage an open and transparent culture, where people challenge or report behaviour that is not in line with this code.

Do make everyone aware of our safeguarding arrangements. Share our Code of Conduct with volunteers, parents and guardians, and display it where meetings take place.

Do create an environment where children, young people and adults feel safe and able to voice their concerns.

Do have separate sleeping accommodation for young people and adults, as well as young leaders working with a younger section.

Do plan activities that involve more than one other person being present. If that's not possible, make sure other people can see and hear what's going on.

Do not plan to be alone with a child or young person in Plast, either online or in person.

Do not drink alcohol when you are directly responsible for children and young people in Plast, and never allow under 18s to drink alcohol on Plast activities.

Do not trivialise concerns or abuse.

Do not let concerns or abuse go unreported. Contact the Safeguarding Team, especially if you feel your concern has not been taken seriously.

Do not join in physical contact games with children and young people.

Do not overstep the boundaries with children and young people by being involved in friendships or personal relationships with them.

Do not allow activities that encourage bullying behaviour, including initiation ceremonies, dares or forfeits.

Do not use inappropriate, suggestive or threatening language, whether verbal, written or online.

Do not rely on your reputation or position to protect you.

Do not get involved with a safeguarding concern if you have a personal friendship or family connection with those involved. Step back and tell the Safeguarding Lead about the connection.



If a child or young person tells you about a concern, you must do the following:

1. Allow them to speak without interruption, and accept what they say.
2. Be understanding and reassuring, but do not give your opinion.
3. Tell them you will try to help but must pass on what they've told you to help keep them safe.
4. Write careful notes of what was said using the actual words used. Don't ask leading questions or try to find out whether the concern is justified.
5. Make sure that Plast activities do not cause further risk to their welfare.
6. Contact the Safeguarding Lead.

If you are concerned about the welfare of a child or young person, or if there is a concern, complaint or allegation, about you or another adult, inside or outside of Plast, you must do the following:

1. Write careful notes of what was said using the actual words used.
2. Do not ask leading questions or try to find out whether the concern is justified.
3. Make sure that Plast does not cause further risk to your or their welfare.
4. Contact the Safeguarding Lead.

Procedure for reporting safeguarding concerns:

1. Gather the necessary information
 - Make sure that you have the name, date of birth, address and phone number of each person involved with the concern.
 - Find out when the people involved will next be at a Plast meeting or activity.
2. Contact the Safeguarding Lead:
 - Use the reporting form on the Plast GB website to report the concern to the Safeguarding Lead. Include as much information as possible.
 - If you can't fill in the form online, contact the local safeguarding lead or KPS safeguarding lead by phone or email.
 - Follow the Safeguarding Lead's advice and take no further action unless they tell you to.
 - Ask questions if you're not sure what to do.

If you have a concern:

It is your duty to report all safeguarding concerns, whether you are told about them directly or indirectly, as soon as possible (always within 24 hours). If you are not sure what to do, or you are not sure if a concern has been reported, contact the Safeguarding Lead.

If a child or young person is at immediate risk of harm, call 999 or 112 and ask for the police. Tell the Safeguarding Lead you have done this.

You can also call the NSPCC on 0808 800 5000 or email them at help@nspcc.org.uk

